



## **PROFORMA FOR RISK MANAGEMENT AT ACU PERMITTED ENDURO EVENTS.**

### **INTRODUCTION**

The assessment of risks associated with the sporting element of Enduro events has been undertaken by the ACU Trial & Enduro Committee, and is reviewed annually.

The steps required to be taken by event organisers are included in the ACU Handbook which is published annually.

This Risk Management Form is a simple proforma which allows organisers to check that they have put in place all of the necessary requirements, and to demonstrate to public bodies if required that a proper risk assessment for the event has been undertaken.

The only exception to this is at item 1, Start layout, where organisers are required to assess the risks associated with the location and layout of their own venue.

A blank space is provided at the end of this form to allow clubs to undertake their own risk assessment for items which are not covered by the ACU's annual publications. (eg. Beer Tents or Children's Entertainments)

**Where an organiser wishes to, or is requested by a Landowner to, work towards an alternatively prepared Risk Assessment form, then this is acceptable providing the risks outlined here are covered.**

**Or visit the HSE Motorsport risk handbook  
[www.hse.gov.uk/pubns/books/hsg112.htm](http://www.hse.gov.uk/pubns/books/hsg112.htm)**

For large events, the ACU will provide a template to assist with the "event management

### **Description of Columns.**

- **Heading** – Identifies each area where risk is identified.
- **Column 1.** – Potential Risk in each area.
- **Column 2.** – Level of Risk (H - high, M – medium, L – low) this is a combination of the likelihood of an incident and the consequence.
- **Column 3.** – Action to Manage Risk (fencing, classes etc)

- **Column 4. – Is Action in Place, to be completed by organising club. (Y – yes, N – no)**
- **Column 5. – If Answer is No, Identify the Reason.**

1	2	3	4	5
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**1. Start Layout.**

*This will depend on location of start (assessment of traffic flow on roads adjacent to the site entrance) and size of event and considerations for Column 3 may be Warning signs, marshals, roped areas*

Danger entering or leaving the site				
Segregation of officials, competitors and spectators.				
Access to the circuit for emergency vehicles.				

**2. Course.**

Suitability for type of event.		ESR 28		
Suitable for all levels of competitors entered.		ESR 28 Event details in Sup. Reg's		
Number of competitors.		No. of starters Restricted ESR 26		
Any parts of the Course with exceptional difficulty.		To be marked with crossed arrows.		
Any parts of the Course requiring additional safety measures.				

**3. Spectators.**

Course signed in accordance with National Plan shown in Handbook.		Requirements for safety precautions at all events held under an ACU Permit		
Numbers expected.				
Separation of Spectators and competitors at Special Tests.				
Protection from debris				

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#### **4. Refuelling Area.**

*This section to be addressed where a separate Riders Paddock is established.*

Control of spectators.		Marshall's, signage and Blue tape area ESR 22 & ESR 23		
Movement of vehicles		Physical barrier to prevent Vehicles entering the Course.		
Major incident plan to deal with evacuation.				
Major incident plan to deal with casualties.				

#### **5. Officials.**

Adequate numbers:-		In accordance with ACU Enduro Official requirements		
Adequate briefing.		In accordance with 6.05 of Sporting Code		
Ease of identification.		Travelling Marshall's to wear bibs.		
Risk of hearing damage		Not an issue with the machines catered for.		

#### **6. Competitors.**

Competitors able to handle machinery.		Restricted to Adult riders.		
Compatibility of competitive equipment.		Riders grouped into ability classes.		
Risk of danger to officials and spectators.		Minimal but to be reviewed by T&E Committee		
Risk of injury in accident.		ESR 14 Protective clothing. ESR 15 Jewellery. ESR 17 Incident Officer.		

## 7. Event Control.

System for starting event.		Riders are started in groups not exceeding 4.		
System for stopping event.		Time allowance for each Check. Penalisation for early or late arrival.		

## 8. First Aid / Rescue Services.

Adequacy of provision.		ESR 18 Medical Services.		
Fire Hazard.		ESR 20 Fire Protection.		

## 9. Electricity.

Shock. Fatality. Fire.		No electricity used **		
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## 10. Falls. (Spectator and Officials areas)

*This section will only apply where spectators' area is established.*

Falls from less than 2 metres.				
Falls from more than 2 metres.				

## 11. Liquid Storage.

Spillage leading to contamination or slip hazard.		Not Applicable		
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**Assessment of Additional Event Specific Activities**  
**To be undertaken by Organiser.**  
**(if none, indicate none below)**


Name of Club/Organisation: .....

Venue: ..... Permit No. ....

I confirm that, to the best of my knowledge, the information provided above was correct at the time of completion.

Signed. \_\_\_\_\_ Name. \_\_\_\_\_

Position within organisation. \_\_\_\_\_

Date. \_\_\_\_\_ Time . \_\_\_\_\_