

ACU Permitted Motorcycle Events during the Covid-19 Crisis – Risk Assessment for Training as at 11th September 2020

Version Control - Revision History

Revision	Name	Date	Description
1	G Thompson	7 th July 2020	<ul style="list-style-type: none"> • Additional statements added to Safety Assessment Statement • Travel to/from the Circuit now includes those from the same household/support bubble • Event Duration now allows for overnight camping / stays in hotels / B&Bs • Spectators. Only immediate family members (parent / legal guardian) to attend. • Use of Garages (Road Racing) to adhere to Social Distancing measures. • Food Vendors allowed on to the venue. Organiser to request a copy of the Vendors risk assessment.
2	G Thompson	20 th July 2020	<ul style="list-style-type: none"> • Coach / participant ratios • Training Permit Guidelines
3	G Thompson	11 th Sept 2020	<ul style="list-style-type: none"> • Revised social gatherings to reflect the rule of six

Venue:		Event:
ACU Permit No:	Date:	Risk Assessment carried out by:

Severity

Very High (fatal)	5	5	10	15	20	25
High (Serious Injury)	4	4	8	12	16	20
Moderate (injury)	3	3	6	9	12	15
Slight (minor injury)	2	2	4	6	8	10
Nil (no risk)	1	1	2	3	4	5

Likelihood

Notes	1	2	3	4	5
Key Code: Insert appropriate comment in the 'who is at risk' column in the body of the risk assessment	Virtually impossible (no risk present)	Possible (lower or minimal risk)	Quite Possible (may happen)	Likely (Likely to happen)	Very Likely (Almost certain to occur)

Risk Rating

15-25	HIGH	A HIGH risk requires immediate action to control the hazard. Actions taken must be detailed within the risk assessment.
5-12	MEDIUM	A MEDIUM risk requires a planned approach to controlling the hazard. Actions taken must be detailed within the risk assessment.
1-4	LOW	A risk identified as LOW may be considered as acceptable and further reduction may not be necessary. However, if the risk can be resolved quickly and efficiently, control measures should be implemented and recorded.

HAZARDS ASSOCIATED WITH ACU PERMITTED EVENTS TAKING PLACE DURING THE COVID-19 CRISIS

SAFETY ASSESSMENT STATEMENT

1. This Risk Assessment has been produced which outlines hazards associated with motorcycle sport events taking place in a Covid-19 environment.
2. The Risk Assessment takes into consideration hazards to participants/Coaches/families during a period once UK Government advice/guidance allows for Lockdown restrictions to be lifted. It should also be noted that in the event of a second peak of Coronavirus and in accordance with any future UK Government Advice /Guidance, this Risk Assessment may be replaced for more stricter measures or events shut down in their entirety
3. The Risk Assessment allows for motorcycle sport events to take place in a responsible, controlled, and safe manner, but always taking into consideration government advice/guidance published or issued at any time.
4. Government Advice / guidance will take precedent and will always be followed by ACU Ltd and the Organiser adopting this Risk Assessment.
5. Organisers may wish to adopt this risk assessment as their own and in doing so may add additional measures to suit local needs. If using this risk assessment, an Organiser accepts responsibility for its content and accepts the control measures that have been identified.
6. Organisers must consider that if they do not adhere to national Government Guidance / Advice or indeed the advice issued by ACU Head Office, they risk the event insurance being invalidated.
7. Organisers in Scotland, Wales and the Isle of Man, whilst following the guidance contained in this Risk Assessment need to also follow the specific advice/guidance issued by respective national Governments.

As the initial assessed level of risk has reduced, so the residual level of risk has been re-assessed as a result of recommended control measures to be put in place considered to be suitable and sufficient and to adopt a position of as low as is reasonably practicable in terms of the control measures put in place to mitigate the risk.

RISK ASSESSMENT

Given the global spread of Coronavirus, consideration has to be given to what will be the 'new normal'. The way in which Training activity were conducted prior to Covid-19 will not be possible for some time to come, if ever. The following should be considered as guidance for Coaches who should consider producing their own Risk Assessment / Methodology Statement or enhancing on what is given below dependent on local circumstances. Consideration has therefore been given to the following (but is not limited to):

Travel to/from the Venue. Travel to and from the circuit/venue would be dependent on current UK Government advice / guidance in place at the time, in terms of the number of persons in a vehicle and those persons being from the household / support bubble etc. If participants or someone in their household or support bubble are showing coronavirus symptoms, everyone in that household / support bubble should stay at home. If a participant or a member of the household or support bubble are contacted as part of the test and trace programme, the individual contacted should stay at home. If that individual becomes symptomatic, everyone in the support bubble must self-isolate and stay at home.

Event Duration. Overnight stays at a venue / camping and/or overnight stays at local Hotels / B&Bs / other accommodation should follow guidance / advice issued by the UK Government. Officials / competitors camping overnight at a venue must follow the instructions issued by the Organiser which are put in place for the safety of everyone and Camper vans / tents etc should be spaced accordingly in accordance with any UK Government guidance / advice issued in respect of social distancing measures.

Social Distancing. Social Distancing Measures have to be adhered to in accordance with UK Government Advice / Guidelines. That is to say that social distancing should be adhered to between the Coach and the Riders and between each rider. Training activities should take place outside, only where outside facilities are not possible should training indoors be considered. Vehicles should be parked at an appropriate distance to respect social distancing measures. The form of Training to be given can be either on-bike or off-bike training. Therefore, either forms of training cannot be seen as being peripheral and, in many respects, complement each other.

No Spectators. Except for close family members (parent / legal guardian), no additional personnel should be included / spectating whilst the training activity is being conducted.

Restriction on the number of Participants. Training Ratios between the Coach and participants must not exceed the following:

Adult Participants (18 years of age and over) 5:1

Child/Youth Pupils 4 (electric trials bikes only) otherwise 6 to 17 years) 5:1 with a maximum of 5 riders on motorcycles with engines running at any one time.

Road Race Basic Rider Assessments: 18 years or above 5:1 or better. Under 18 years 4:1 or better.

Engine capacities must be relevant and comply to existing age/engine capacities as outlined in Sport Standing Regulations in the ACU Handbook.

Signing On. Signing on should take place with current social distance measures in mind (social distancing measures issued by the UK Government currently stipulate a two-metre distance between each person). A wet signature is still required at Signing On. Trainers should make provision to obtain disposable pens for participants to sign on and then wrap up in tissue/paper towel and dispose of in a bin/ receptacle or ensure the participant is aware they are required to bring a pen with them to sign on. Individual slips of paper (complimentary slip size) will be required to be signed by each individual to state the participant agrees with the requisite declarations as defined on the Entry Form for the event. The slips of paper should then be placed in an envelope and sealed.

The envelope is to remain sealed for a period of four days which will be enough time for any traces of Coronavirus to be eradicated. The Trainer should be the only person to handle the envelope once the requisite signing on process has been completed.

TRAINING PERMIT GUIDELINES

A Training Permit can be issued for running a training event with appropriately certified coaches to teach and develop riding skills.

- The event is organised by an ACU affiliated club
- The event is run by the appropriately certified ACU coach
- The training Permit is issued by the Training Department at ACU House
- The course/sections are the responsibility of the coach
- There must be no competitive activity
- The ACU coach must have a current first aid qualification. Exception: Road Race Coaches providing instruction at permanent Road Race Circuits which provide medical cover
- The training event must be run in accordance with the Rider Training Guidelines

Litter and Waste. It is the responsibility of each Trainer/participant to take their own litter / waste away with them. This should happen as a matter of course, but given the circumstances surrounding Covid-19 this is now much more prevalent.

Ser	Hazard / Action to be taken	Person(s) at Risk	Consequence	Existing Control Measure	Additional Control Measures	Severity/ Likelihood	Risk Rating	Priority
(a)	(b)	(c)		(d)	(e)	(f)	(g)	(h)
						Severity x Likelihood = Risk Rating		
1	Underlying health issues of: Trainer Participants	Trainer Participant	Individual(s) contract Covid-19 virus. Individuals act as carriers and transmit virus to others. Individuals become ill and admitted to hospital. Individuals become ill / seriously ill or die from Covid-19 virus. Families of individuals who have contracted Covid-19 are required to self-isolate as per UK Government Advice / Guidance Mental health / personal well-being issues caused by self-isolation	ACU Ltd (governing body) follow UK Government advice / guidance ACU Ltd only issue permit / once UK Government have issued suitable advice/guidance which would allow motorcycle sport to take place Dependent on UK Government Advice / guidance; social distancing measures enforced Suitable distance enforced between vehicles Social distancing measures put in place at Signing On Social distancing measures enforced whilst Training takes place on a one to one basis Contact / Emergency numbers for medical support Licenced and experienced Trainer/Coach	ACU Ltd continue to monitor and follow UK Government Advice / guidance Organiser continues to monitor and follow UK Government Advice / guidance Updated control measures put in place by Organiser that adhere to UK Government advice as and when reviewed	1 x 4	4	Low

Ser	Hazard / Action to be taken	Person(s) at Risk	Consequence	Existing Control Measure	Additional Control Measures	Severity/ Likelihood	Risk Rating	Priority
(a)	(b)	(c)		(d)	(e)	(f)	(g)	(h)
						Severity x Likelihood = Risk Rating		
2	<p>Travel to and from the Venue:</p> <p>Spread of infection</p> <p>Risk of contracting the virus</p> <p>Risk of accident whilst travelling</p>	Trainer Participant	<p>Individual(s) contract Covid-19 virus.</p> <p>Individuals act as carriers and transmit virus to others.</p> <p>Individuals become ill and admitted to hospital.</p> <p>Individuals become ill / seriously ill or die from Covid-19 virus.</p> <p>Families of individuals who have contracted Covid-19 are required to self-isolate as per UK Government Advice / Guidance</p> <p>Mental health / personal well-being issues caused by self-isolation</p>	<p>ACU Ltd (governing body) follow UK Government advice / guidance</p> <p>ACU Ltd only issue permit / once UK Government have issued suitable advice/guidance which would allow motorcycle sport to take place in a safe and controlled environment</p> <p>Dependent on UK Government Advice / guidance; travel restrictions might apply</p> <p>National Health Service</p> <p>Emergency Services</p> <p>Personal PPE dependent on UK Government advice / guidance</p> <p>Persons from the same household or support bubble may travel together.</p> <p>Persons who believe they have Coronavirus symptoms are not to travel. Anyone contacted by the Test and Trace system should stay at home</p>	<p>ACU Ltd continue to monitor and follow UK Government Advice / guidance</p> <p>Organiser continues to monitor and follow UK Government Advice / guidance</p> <p>Updated control measures put in place by Organiser that adhere to UK Government advice as and when reviewed</p>	1x4	4	Low

Ser	Hazard / Action to be taken	Person(s) at Risk	Consequence	Existing Control Measure	Additional Control Measures	Severity/ Likelihood	Risk Rating	Priority
(a)	(b)	(c)		(d)	(e)	(f)	(g)	(h)
						Severity x Likelihood = Risk Rating		
3	Slips, Trips and Falls Spread of infection Risk of contracting virus	Trainer Participant	Minor injury / Serious injury / Broken limbs/ Fractures / sprains Damage to equipment Individual(s) contract Covid-19 virus. Individuals act as carriers and transmit virus to others. Individuals become ill and admitted to hospital. Individuals become ill / seriously ill or die from Covid-19 virus. Families of individuals who have contracted Covid-19 are required to self-isolate as per UK Government Advice / Guidance Mental health / personal well-being issues caused by self-isolation	Hazard removed if able to do so. Area cordoned off with signage / tape to isolate hazard. Where obstacles cannot be moved, area cordoned off with appropriate signage / tape. Warning Signs to be displayed ie. 'Motorsport is Dangerous' signs Emergency Contact Numbers Injuries reported to relevant Emergency Services ACU Ltd (governing body) follow UK Government advice / guidance ACU Ltd only issue permit / once UK Government have issued suitable advice/guidance which would allow motorcycle sport to take place Social distancing measures apply as per government advice / guidelines Hand Sanitizer made available Trained and competent Trainer / Coach Appropriate PPE (Face mask, gloves, visor) to be available if required.	ACU Ltd continue to monitor and follow UK Government Advice / guidance Organiser continues to monitor and follow UK Government Advice / guidance Updated control measures put in place by Organiser that adhere to UK Government advice as and when reviewed	1x4	4	Low

Ser	Hazard / Action to be taken	Person(s) at Risk	Consequence	Existing Control Measure	Additional Control Measures	Severity/ Likelihood	Risk Rating	Priority
(a)	(b)	(c)		(d)	(e)	(f)	(g)	(h)
						Severity x Likelihood = Risk Rating		
4	<p>Signing On</p> <p>Spread of infection</p> <p>Risk of contracting virus</p>	Trainer Participant	<p>Individual(s) contract Covid-19 virus.</p> <p>Individuals act as carriers and transmit virus to others.</p> <p>Individuals become ill and admitted to hospital.</p> <p>Individuals become ill / seriously ill or die from Covid-19 virus.</p> <p>Families of individuals who have contracted Covid-19 are required to self-isolate as per UK Government Advice / Guidance</p> <p>Mental health / personal well-being issues caused by self-isolation</p>	<p>ACU Ltd (governing body) follow UK Government advice / guidance</p> <p>ACU Ltd only issue permit / once UK Government have issued suitable advice/guidance which would allow motorcycle sport to take place</p> <p>Social distancing measures apply as per government advice / guidelines</p> <p>Trained and competent Trainer / Coach</p> <p>Appropriate PPE (Face mask, gloves, visor) to be available if required.</p>	<p>ACU Ltd continue to monitor and follow UK Government Advice / guidance</p> <p>Organiser continues to monitor and follow UK Government Advice / guidance</p> <p>Updated control measures put in place by Organiser that adhere to UK Government advice as and when reviewed</p>	1x4	4	Low

Ser	Hazard / Action to be taken	Person(s) at Risk	Consequence	Existing Control Measure	Additional Control Measures	Severity/ Likelihood	Risk Rating	Priority
(a)	(b)	(c)		(d)	(e)	(f)	(g)	(h)
						Severity x Likelihood = Risk Rating		
5	Trainer / participant parking Spread of infection Risk of contracting virus	Trainer Participant	Individual(s) contract Covid-19 virus. Individuals act as carriers and transmit virus to others. Individuals become ill and admitted to hospital. Individuals become ill / seriously ill or die from Covid-19 virus. Families of individuals who have contracted Covid-19 are required to self-isolate as per UK Government Advice / Guidance Mental health / personal well-being issues caused by self-isolation	ACU Ltd (governing body) follow UK Government advice / guidance ACU Ltd only issue permit / once UK Government have issued suitable advice/guidance which would allow motorcycle sport to take place Social distancing measures apply as per government advice / guidelines Hand Sanitizer made available	ACU Ltd continue to monitor and follow UK Government Advice / guidance Organiser continues to monitor and follow UK Government Advice / guidance Updated control measures put in place by Organiser that adhere to UK Government advice as and when reviewed	1x4	4	Low

Ser	Hazard / Action to be taken	Person(s) at Risk	Consequence	Existing Control Measure	Additional Control Measures	Severity/ Likelihood	Risk Rating	Priority
(a)	(b)	(c)		(d)	(e)	(f)	(g)	(h)
						Severity x Likelihood = Risk Rating		
6	<p>Toilet facilities</p> <p>Spread of infection</p> <p>Risk of contracting virus</p>	Trainer Participant	<p>Individual(s) contract Covid-19 virus.</p> <p>Individuals act as carriers and transmit virus to others.</p> <p>Individuals become ill and admitted to hospital.</p> <p>Individuals become ill / seriously ill or die from Covid-19 virus.</p> <p>Families of individuals who have contracted Covid-19 are required to self-isolate as per UK Government Advice / Guidance</p> <p>Mental health / personal well-being issues caused by self-isolation</p>	<p>ACU Ltd (governing body) follow UK Government advice / guidance</p> <p>ACU Ltd only issue permit / once UK Government have issued suitable advice/guidance which would allow motorcycle sport to take place</p> <p>Social distancing measures apply as per government advice / guidelines</p> <p>Hand Sanitizer made available</p>	<p>ACU Ltd continue to monitor and follow UK Government Advice / guidance</p> <p>Organiser continues to monitor and follow UK Government Advice / guidance</p> <p>Updated control measures put in place by Organiser that adhere to UK Government advice as and when reviewed</p>	1x4	4	Low

Ser	Hazard / Action to be taken	Person(s) at Risk	Consequence	Existing Control Measure	Additional Control Measures	Severity/ Likelihood	Risk Rating	Priority
(a)	(b)	(c)		(d)	(e)	(f)	(g)	(h)
						Severity x Likelihood = Risk Rating		
7	Participant loses control of machine. Spread of infection Risk of contracting virus	Officials Competitors	Individual(s) contract Covid-19 virus. Individuals act as carriers and transmit virus to others. Individuals become ill and admitted to hospital. Individuals become ill / seriously ill or die from Covid-19 virus. Families of individuals who have contracted Covid-19 are required to self-isolate as per UK Government Advice / Guidance Mental health / personal well-being issues caused by self-isolation	ACU Ltd (governing body) follow UK Government advice / guidance ACU Ltd only issue permit / once UK Government have issued suitable advice/guidance which would allow motorcycle sport to take place Social distancing measures apply as per government advice / guidelines Trainers to ensure participants ride to their ability Hand Sanitizer made available Trained and competent Trainer / Coach Emergency/contact numbers for Medical support (with appropriate PPE)	ACU Ltd continue to monitor and follow UK Government Advice / guidance Organiser continues to monitor and follow UK Government Advice / guidance Updated control measures put in place by Organiser that adhere to UK Government advice as and when reviewed	1x4	4	Low

Ser	Hazard / Action to be taken	Person(s) at Risk	Consequence	Existing Control Measure	Additional Control Measures	Severity/ Likelihood	Risk Rating	Priority
(a)	(b)	(c)		(d)	(e)	(f)	(g)	(h)
						Severity x Likelihood = Risk Rating		
8	Use of garages (Road Racing) Spread of infection Risk of contracting virus	Trainer Participant	Individual(s) contract Covid-19 virus. Individuals act as carriers and transmit virus to others. Individuals become ill and admitted to hospital. Individuals become ill / seriously ill or die from Covid-19 virus. Families of individuals who have contracted Covid-19 are required to self-isolate as per UK Government Advice / Guidance Mental health / personal well-being issues caused by self-isolation	ACU Ltd (governing body) follow UK Government advice / guidance ACU Ltd only issue permit / once UK Government have issued suitable advice/guidance which would allow motorcycle sport to take place Social distancing measures apply as per government advice / guidelines Social distancing measures apply as per government advice / guidelines Restrictions in place to allow for usage in accordance with existing Social Distancing measures. Hand sanitization Signage to emphasise social distancing	ACU Ltd continue to monitor and follow UK Government Advice / guidance Organiser continues to monitor and follow UK Government Advice / guidance Updated control measures put in place by Organiser that adhere to UK Government advice as and when reviewed	1x4	4	Low

Ser	Hazard / Action to be taken	Person(s) at Risk	Consequence	Existing Control Measure	Additional Control Measures	Severity/ Likelihood	Risk Rating	Priority
(a)	(b)	(c)		(d)	(e)	(f)	(g)	(h)
						Severity x Likelihood = Risk Rating		
9	<p>Participants falling whilst circulating on Track</p> <p>Spread of infection</p> <p>Risk of contracting virus</p>	Trainer Participant	<p>Individual(s) contract Covid-19 virus.</p> <p>Individuals act as carriers and transmit virus to others.</p> <p>Individuals become ill and admitted to hospital.</p> <p>Individuals become ill / seriously ill or die from Covid-19 virus.</p> <p>Families of individuals who have contracted Covid-19 are required to self-isolate as per UK Government Advice / Guidance</p> <p>Mental health / personal well-being issues caused by self-isolation</p>	<p>ACU Ltd (governing body) follow UK Government advice / guidance</p> <p>ACU Ltd only issue permit / once UK Government have issued suitable advice/guidance which would allow motorcycle sport to take place</p> <p>Social distancing measures apply as per government advice / guidelines</p> <p>Social distancing measures apply as per government advice / guidelines</p> <p>On track activity to be held within confines of existing ACU permitted Test Day / Track Day</p> <p>Trained and competent Clerk of the Course and Race Control staff</p> <p>Trained and competent Marshals (with PPE)</p> <p>Trained and competent Medical Support (with PPE)</p> <p>Effective Radio Communication system around the Circuit</p> <p>Line of Sight Marshal points</p> <p>Competent Recovery staff with PPE</p> <p>Supplementary Regulations</p>	<p>ACU Ltd continue to monitor and follow UK Government Advice / guidance</p> <p>Organiser continues to monitor and follow UK Government Advice / guidance</p> <p>Updated control measures put in place by Organiser that adhere to UK Government advice as and when reviewed</p>	2x4	8	Medium

Ser	Hazard / Action to be taken	Person(s) at Risk	Consequence	Existing Control Measure	Additional Control Measures	Severity/ Likelihood	Risk Rating	Priority
(a)	(b)	(c)		(d)	(e)	(f)	(g)	(h)
						Severity x Likelihood = Risk Rating		
10	Food / beverages Spread of infection Risk of contracting virus	Trainer Participant	Individual(s) contract Covid-19 virus. Individuals act as carriers and transmit virus to others. Individuals become ill and admitted to hospital. Individuals become ill / seriously ill or die from Covid-19 virus. Families of individuals who have contracted Covid-19 are required to self-isolate as per UK Government Advice / Guidance Mental health / personal well-being issues caused by self-isolation	ACU Ltd (governing body) follow UK Government advice / guidance ACU Ltd only issue permit / once UK Government have issued suitable advice/guidance which would allow motorcycle sport to take place Social distancing measures apply as per government advice / guidelines Trainer / Coach / participant to provide own food / beverages Outside food vendors may be admitted to the venue. Organiser to request a copy of the Vendors risk assessment to satisfy suitable protocols and processes will be put in place. Hand sanitizer made available	ACU Ltd continue to monitor and follow UK Government Advice / guidance Organiser continues to monitor and follow UK Government Advice / guidance Updated control measures put in place by Organiser that adhere to UK Government advice as and when reviewed	1x4	4	Low